

## **JAKE E. LOWE**

Tustin, CA • (657) 363-7281

• [jake.lowe.career@gmail.com](mailto:jake.lowe.career@gmail.com) • [Linkedin](#)

### **PROFESSIONAL PROFILE**

- 2020 MBA Graduate -Army veteran with 11 years of leadership experience and continues to volunteer with the US Coast Guard and local emergency responders
- Diligent project manager having successfully scoped, analyzed, and implemented seven military projects; currently studying for the PMP through PMI-Orange County
- Dynamic and empathic leader with proven results in turning around organizational performance, and developing junior leaders into greater levels of responsibility
- Capable of increasing scope of responsibility with experience in vendor contract management, accounting and disbursing >\$450,000 USD for claims compensation overseas

### **EDUCATION**

#### Master of Business Administration (MBA)

Syracuse University | Whitman School of Management

Relevant Coursework: Data Analytics and Decision Making, Business Analytics, Financial Management, Accounting Analytics, Managerial Accounting, Financial Accounting, Project Management, Product Management

Bachelor of Science in Political Science California State University, San Bernardino

Certifications IFSAC HAZMAT Technician Level III Responder, FEMA IS-100/200/700, OSHA 30 Construction, OSHA HAZWOPER 24, Certified Purchasing & Supply Chain Manager

### **PROFESSIONAL EXPERIENCE**

(Start Up) Operations Manager, Forward Mobility LLC d.b.a “ZipTire”

Mar 2021 – Present/Los Angeles, California, United States

Reported to the Company President in business development initiatives and oversaw the successful implementation of two that increased scheduling productivity by ~50%

Reviewed and audited company financial statements for analysis, and advised the Company President on the profitability of the business model

Managed sales and client support for Los Angeles' top ranked TireRack installer with a 5 Star Yelp rating

Oversaw daily final mile route planning and technician dispatch in a lean startup environment, with over 23k miles of successful mobile service

Develops business analysis to measure performance of operations against benchmark goals

Chemical Defense Operations Manager, U.S. Army Reserve

February 2015 – December 2020, Multiple Locations

Company Commander who oversaw 48 months of training and operations for two chemical defense companies consisting of 75+ people each.

Supervised dispatch for 20+ trucks monthly for convoys and maintenance, and supervised monthly inventory of \$42 million in equipment with \$0 losses.

Managed 25+ leads and supervisors in operations, with a majority promoting to higher levels through mentorship and coaching support

IT Project Management Intern, (Temporary, P/T) Trapac LLC

December 2019 – June 2020/Greater Los Angeles Area

Assisted Project Managers and Business Analysts with developing project scope, analyzing requirements, and overseeing change management in support of maritime shipping operations and port terminal automation.

Developed cost analysis for network upgrade projects and prepared contract for third party IT help desk services through audits of RFP, invoices, and budget approval records

Sales Specialist, Bose Corporation

March 2018 – June 2019/Orange County, California, United States

Responsible for inside sales of high definition audio systems and service consultation. Achieved ~\$450k sales annually while providing customer service to clients on repair orders and service requests. Responsible for ~20% of store revenue contributing to meeting 100% of store sales target for the year

Distribution Center Operations Manager, Williams-Sonoma, Inc.

September 2015 – November 2016/Industry, California, United States

Managed the safety, productivity and accuracy of 75 WSI and agency associates in picking and shipping.

Developed Hazardous Materials Business Plan and Hazard Energy Source program with 0 recordable hazmat incidents or spills.

Led project to close offsite warehouse and reorganize shipping staff, improving customer service by 15% for furniture and UPS delivery.

Increased picking capacity on night shift by 35% and reduced the time for reconciled orders by half.

Tactical Project/Program Manager U.S. Army

Colorado Springs CO 2010 – 2014

Developed analysis and scope requirements for a public communications campaign in Southern Afghanistan, supervised a public relations team in conjunction with a radio station broadcasting to 70,000 local nationals.

Developed and implemented the first joint recruitment campaign between NATO forces and Afghan security forces in the area.

Developed and analyzed criteria for intelligence collection and unmanned aerial flight coverage to support three training exercises and one deployment to Southwest Asia.

Developed scope, analyzed requirements, and supervised implementation of eight training exercises and two deployment operations for a combined arms battalion of over 50 main battle tanks, over 100 armored fighting vehicles, and over 800 soldiers.

Compiled, analyzed and published monthly Commander readiness reports integrating multiple Army reporting systems to provide a comprehensive report to HQ Department of the Army on the combat readiness of 800+ soldiers, 100+ vehicles, and 1000+ unique equipment items