

Company Name: Pacific Premier Bank

Department: Enterprise Project Management Office

Position Title: Strategic Initiatives Manager

Work Location: Irvine, CA (Hybrid)

Job Description: See Below

Contact Info: Felipe Gonzalez (fgonzalez@ppbi.com)

To Apply: https://recruiting.ultipro.com/PAC1014/JobBoard/d94fb066-6e0e-a7a3-e1c0-711e09674e5e//OpportunityDetail?opportunityId=20a95953-c0df-4ec0-97cd-813b13f4fd82&utm_source=LINKEDIN&utm_medium=referrer

The Strategic Initiatives Manager is responsible for overseeing the preparation and execution of enterprise projects. The position provides leadership, guidance, coaching and teaching employees in support of their performance within the Bank. Typical areas of influence are bank operations, treasury management, compliance, controls, and customer service in order to meet Bank's objectives. The Strategic Initiatives Manager is responsible for the overall operations of the Project Management Office with critical focus on adherence to Bank policies/procedures and effective internal controls.

Responsibilities

- Provides leadership, direction and guidance for project team.
- Responsible for ensuring that team members are operating with a clear and confident understanding of our culture, our mission, and community involvement.
- Establish and deploy a common project/program management processes and tools such as detailed project plans, critical path milestone tracking, cost/budget tracking, risk management, in-take management or other collaboration tools.
- Provide cross-functional and cross-platform leadership of critical strategic initiatives.
- Provide leadership in the translation of project strategy to product deliverables.
- Facilitate communication of project and program status spanning across workstreams or across functions including preparation of management presentations.
- Support development of new in-take process to scope new business opportunities including evaluation, market analysis and research.
- Proactively seek process improvements and foster an innovation culture; enhance our test and learn processes and quicken speed to market.

- Uses discretion to ensure sound management decisions are consistent with Bank's policy and procedures and ensure uniform adherence and escalation as appropriate.
- Maintains updated knowledge of the bank's products and services and provides training to ensure staff has accurate and timely product information.
- Directs, leads and implements methods for the project staff to achieve high standards of service to internal customers through observation and coaching.
- Support individual development plans through the Let's Talk framework.
- Motivate team for exceptional performance; Lead by example.
- Manages staff, ensuring that they obtain their peak performance levels by coaching, mentoring and disciplining as necessary.
- Other duties as assigned

Qualifications

- PMP Preferred
- 6 or more years of banking experience required.
- Minimum of 5 years in a management position preferred.
- Direct experience with regulators, auditors, and other consultants in the banking industry required

Equal Opportunity Employer/Protected Veterans/Individuals with Disabilities

The contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information. 41 CFR 60-1.35(c)